



CITIZENS AND GOVERNANCE IN A KNOWLEDGE-BASED SOCIETY



CAENTI
Coordination Action of the
European Network of Territorial Intelligence

www.territorial-intelligence.eu/caenti/

Final management and financial report
Deliverable N° 08

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February 2009, 28th

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1. THIRD PERIODIC MANAGEMENT REPORT

1.1 Workpackage objectives and starting point of work at the beginning of reporting period

They were:

- To set up decision making structures
- To manage human and financial project resources
- To establish and apply routines and procedures enabling effective and efficient monitoring of the work in the project
- To report to the consortium members and the European Commission

1.2. Progress towards objectives, worked on tasks and made achievements with reference to planned objectives and involved contractors

1.2.1. Consortium management

A total of **nine meetings** took place during the third year of the project:

- **Coordination meeting of the WP4** (Fundamental Methods) **and WP6** (Tools for actors) on April, the 24th and the 25th 2008, in Besançon (France);
- **Coordination meeting of the WP4** (Fundamental methods) **and WP6i** (Information) on May, the 30th and 31st 2008, in Pecs (Hungary);
- **Coordination meeting of the WP5** (Principles of governance) on June, 13th and 14th 2008, in Huelva (Spain);
- **Coordination meeting of the WP6** (Tools for actors) from June, 26th to the 28th 2008, in Besançon (France);
- **Coordination meeting of the WP6** (Tools for actors) on September 4th and 5th 2008, in Ljubljana (Slovenia);
- **Third annual international conference** of Territorial Intelligence on the theme “Tools and methods of Territorial Intelligence” from October, the 15th to the 18th 2008, in Besançon (France);
- **Steering Committee meeting** (within the framework of the Annual international conference), on October, the 15th 2008 in Besançon (France);
- **First final reports drafting seminar** from on January, the 26st to 28th 2009 in Huelva (Spain);
- **Second final reports drafting seminar** from February, the 16th to the 18th 2008 in Besançon (France).

During the third period, the day-to-day management structures mostly remained as they were planned at the beginning of the project:

- **the Project secretariat**, which is led by the Project manager Amélie BICHET-MIÑARO, gave its full support to the Coordinator to ensure an efficient management for the whole

consortium. It managed the delivery and the follow-up of administrative and financial documents, and in particular the reporting, it was the contact-point of the Coordinator and of all the partners and it prepared and animated the official meetings.

- **the Steering Committee** included the Coordinator, who is its chairman, and the representative of each Participant of the CAENTI I project;
- **the Innovation and Dissemination Manager**, Amélie BICHET-MIÑARO, was in charge of advising the Steering Committee about quality, risk management, intellectual property, use and dissemination of knowledge, establishment of exploitation strategies and proposals of updates of the Consortium agreement about the knowledge management. To do so, she was assisted by a small team made up of lawyers specialist in intellectual property rights and of specialists of innovation issues.

1.2.2. Project administration

- Internet-based instruments

The three instruments which were implemented on March, the 1st 2006 to make the researchers work easier are still working. They are:

- the **Internet portal**: it is a public dissemination tool which new version was presented during the conference of Huelva, indeed since 2007 it focuses on territorial intelligence, and not only on the caENTI project anymore.

To get more details on the portal new version, it is possible to refer to the Deliverable n°20.

- **CooSpace**: it is a cooperative workspace that is opened to all the caENTI members and also to the associated researchers; it is a kind of virtual laboratory;
- the **Intra-consortium**: it is a management instrument of the consortium which is only open to the caENTI members.

- Administrative and Financial Back-office

The results we got during the caENTI third year are important. The Project Secretariat helped the partners organizing the coordination meetings and was even the main organizer of the third international annual conference of the project, which took place from October, 15th to 18th 2008 in Besançon (France). At the same time, they were involved in the financial and management data gathering from the Contractors and in the drafting of the third mid-term progress activity report of the caENTI we delivered on October 2008. The end of the year 2008 and the beginning of 2009 was the time of the organisational preparation of the delivery of the caENTI final reports, and in particular of the ones concerning the caENTI project management, financial dimension and innovation and dissemination management. The Project Secretariat advised and helped the partners to draft their financial documents. We then gathered these reports, in order to prepare the general financial reporting of the consortium.

During the third period, we kept using a top-down step for the financial reporting work and a bottom-up interaction step for the scientific aspects.

- Project meetings

The third year coordination meetings allowed reviewing the caENTI Work Packages scientific results reached during the three years of the project.

As far as the seminars of final reports drafting are specifically concerned, they allowed the caENTI Work Packages leaders jointly organising and articulating the drafting of the project final reports.

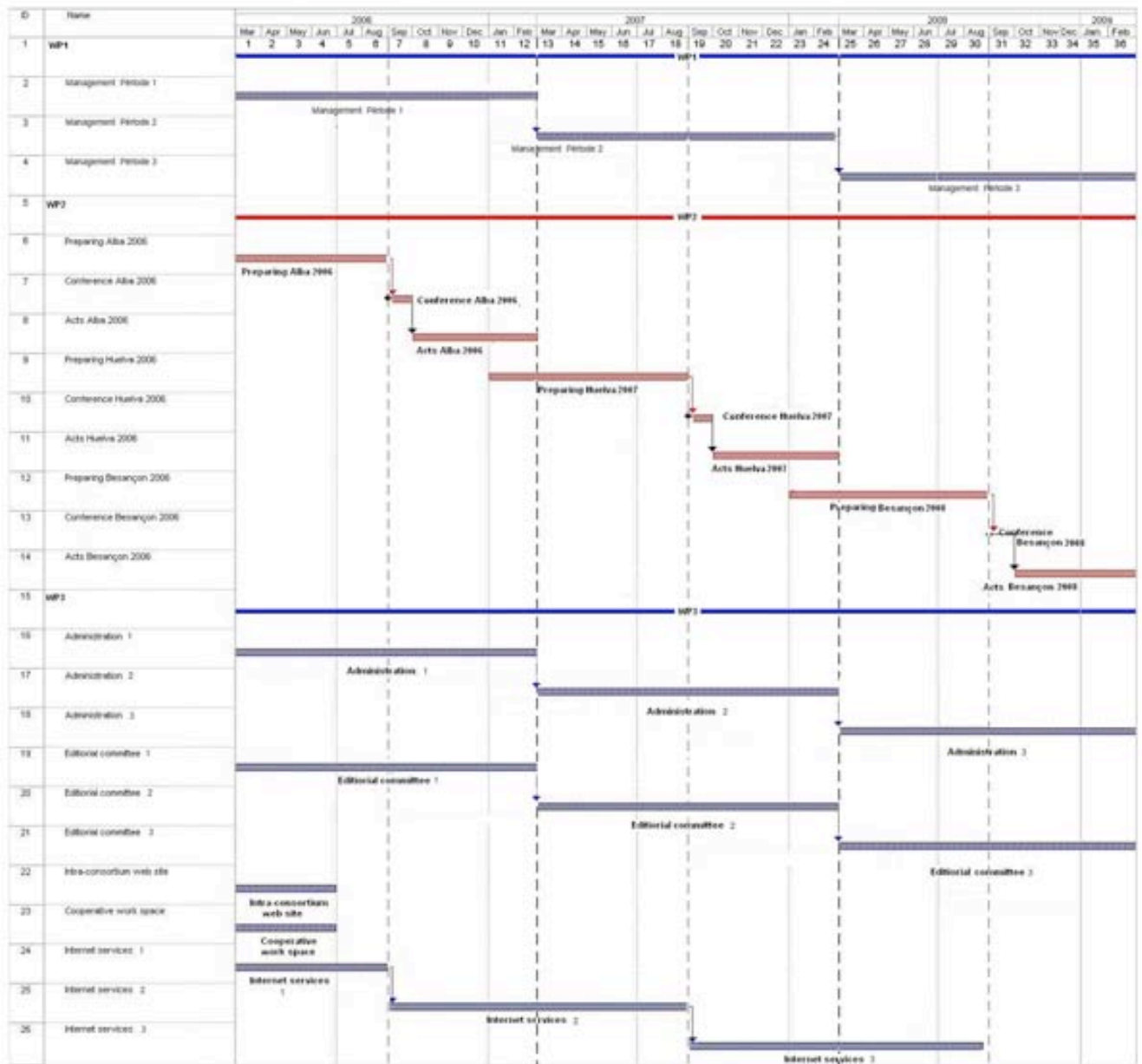
1.3 List of the third year deliverables

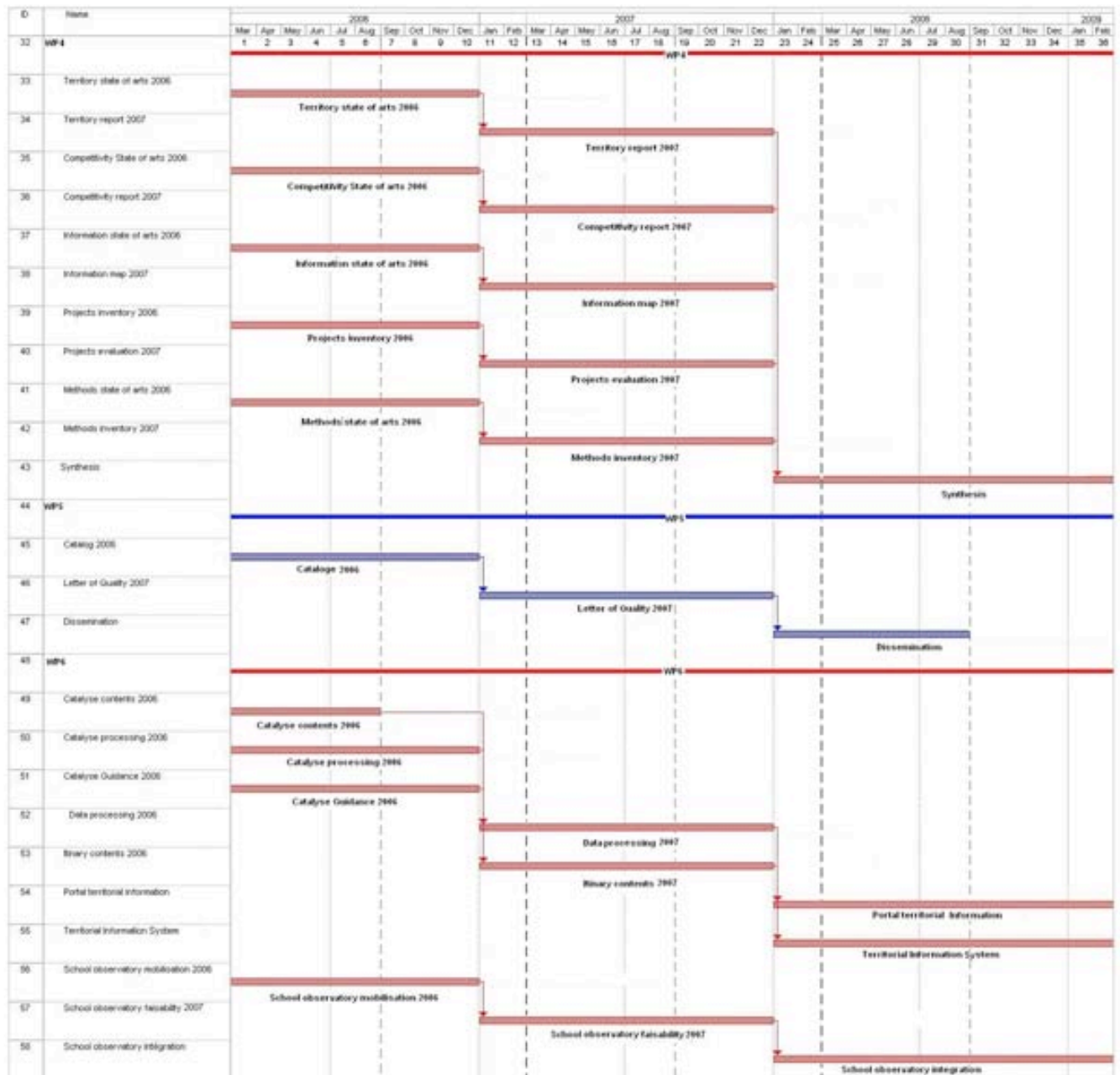
D29	Reasoned catalogue of territorial information available on internet and sources in Europe (e-book on line).	4	ULG	5	O	PU	22
D33	Final scientific report of synthesis on territorial intelligence.	4	PTE	8	R	PU	36
D48	Catalogue of participation research-action methodologies, especially those suitable for territorial intelligence development.	5	UHU	3	R	PU	28
D49	Catalogue of technological tools for territorial intelligence development.	5	UHU	3	R	PU	28
D50	Video: "Research is at territories intelligence service".	5	UHU	6	D	PU	31
D59	Portal on institutional territorial indicators available on internet	6	UFC	20	O	PU	36

	in Europe.						
D60	Specifications for a Territorial Information System.	6	UFC	8,75	R	PU	36
D61	Report on feasibility of a European Observatory of the Rural Schools.	6	UFC	5	R	PU	36

1.4. Presentation of the milestones







1.5. Consortium / Contractors:

The Participant 10-OPTIMA had to leave the caENTI consortium in September 2008 because the association ceased its activities for financial reasons. As the consequence the caENTI Scientific Coordinator and Manager jointly sent to the caENTI Project Officer, M. Luca RIZZO, an official dossier explaining 10-OPTIMA obligation to withdraw from the project and the way the consortium planned to reorganise the project end whilst taking into account this withdrawal.

As regards the involved people, there was no major modification of the consortium make-up during the caENTI third reporting period.

2. THIRD PERIODIC FINANCIAL REPORT

General overview

This report provides information in accordance with the requirements of the “Project reporting for FP6” Guidance Notes of the Commission. The statistics are obtained from the C Forms collected by the Coordinator.

caENTI is a three-year Coordination Action, with a maximum EC contribution amounting to **899.391 €**.

The total instalments made by the Coordination -Université of Franche-Comté- to the caENTI Contractors during the third reporting period stand at 305.916,40 €. That is approximately **34%** of the three-year global budget of the caENTI project. For the same period, the CAENTI global eligible costs amounted **534.412,15 €**.

Table
BUDGET BREAKDOWN FOR CAENTI CONSORTIUM

Periods		Requested Grant for Coordination	
N°	Month m – Month m'	Total	Instalments made
Period 1	M1 – M12	364.156, 67 €	264.653 €
Period 2	M13 – M24	388.809, 94 €	0 €
Period 3	M25 – M36	534.412,15 €	305.916,4 €
Total		1.287.378,76 €	570.569,4 €

Regarding the consortium's contractual requirements

- ✚ All the Contractors forms C and audit certificates are enclosed to this report.
- ✚ At this date, the total eligible cost declared in Forms C stands at 534.412,15 €, which represents 231 % of the budget for the third reporting period (230.924 €).
- ✚ The total effort achieved to implement the coordination activities of the network is equal to 178.16 person-months. This figure is much superior to the 71.05 person-months that were planned for the third reporting period.

This result reveals that the coordination objectives of the Consortium for the caENTI third reporting period have been reached, and even exceeded. From a financial point of view, the EC Contribution allowed the caENTI Consortium making an important coordinated work and getting a remarkable leverage effect at the Contractors level.

During the third reporting period, the caENTI Manager and Scientific Coordinator organized with all the caENTI Contractors and then implemented a redistribution of the European Commission funding within the consortium. Indeed, as we indicated in the request of amendment of the caENTI Declaration of Work we sent to the European Commission during this third reporting period, 36.208,17 euros were redistributed within the consortium. This plan objective was to give to the Contractors a funding part corresponding to their real needs and to their involvement in the caENTI project. It is possible to get this redistribution plan breakdown in the table 4 enclosed to this report.

2.1. Justification of major cost items and resources

All the comments of this section are based on nine financial summarization tables that are presented in the appendix 1 of this deliverable.

2.1.1. Overall effort of the Contractors – Table 1

Table 1 - Overall efforts

Table 1 summarizes the total effort of the Contractors, as well as the eligible costs declared in the Forms C. These statistics are obtained from the Forms C received by the Coordinator. This table also records the budget of each organization during the third reporting period.

- ✚ Column 3 describes the total efforts engaged by the researchers in the field of the project during the third reporting period. This total amounts to 178.16 person-months (3.563,20 person-days) who were involved in the project.
- ✚ Column 5 gives the total requested eligible costs (in euros) committed by the Contractors for the network running during the same period. A total of 534.412,15 € were devoted to the project by all the Contractors during this third running period.

N.B.: the figures in column 3 include permanent staff for AC Contractors. Specifications for permanent staff for these Contractors are shown later in table (7 bis).

N.B.: the figures in column 5 include the work made by people who are recruited on the project but also by permanent staff of some of the organizations that have a FCF cost model.

2.1.2. Work performed by each Contractor at the workpackage level - Tables 2 and 3

Tables 2 and 3 illustrate the resources employed by all the Contractors at the Work Packages level.

Table 2 - Comments on the performed work

This table reports the comments of the Work Packages leaders concerning their team involvement in the scientific coordination and management activities, Work Package by Work Package.

- ✚ Columns 2 and 3 show the breakdown, Work Package by Work Package, of the data provided in table 1 (total efforts).
- ✚ Column 4 gives a brief description of the work performed by each Participant in each Work Package during the third reporting period.

Table 3 - Time devoted to the caENTI project

This table gives an overview of the total efforts devoted by the consortium to the caENTI coordination and management activities, in terms of person-months by Work Package and by Participant.

- ✚ The “Total” column shows the consolidated efforts (expressed in person-months) made by the caENTI consortium in each Work Package
- ✚ The previous columns illustrate the efforts of each Participant at the Work Package level.

The data in the tables 1, 2 and 3 lead to the following comments:

- i) It should be noticed that a majority of Contractors (12 out of 15 Contractors in caENTI Coordination Action) have chosen the FCF model, and 3 out of them have chosen the AC one. For these AC Contractors, manpower costs are not eligible, whereas it is a very important cost in Coordination Actions. Nevertheless, as planned in the caENTI Second periodic management and financial report (D05), during the third reporting period these three Contractors justified their whole planned eligible costs because they recruited staff to work on the caENTI project. Indeed, 02-UHU recruited two people: one who worked on the WP5 and one on the WP6. As regards 03-ULG, they recruited one person who worked on the WP6. lastly, 06-UNISA recruited two people: one who worked on the WP4 and one on the WP6.
- ii) Considering the Consortium as a whole, the number of person-months that contributed to the Coordination Action during the third reporting period reaches 178,16 person-months, which is more than 100 person-months superior to the planned involvement of the Consortium members.

2.1.3. Major costs and cost budget follow up - Tables 4 and 5

Tables 4 and 5 concern the main expenditures made by the Contractors. Within caENTI, **manpower and travel expenditures are by far the most important costs**. On the contrary, within caENTI we had little management expenditures and even very little consumables and other costs expenditures and no equipment.

Table 4 – Cost budget follow up

This table shows the breakdown of the Contractors costs in eight categories: manpower, management, equipment, consumables, travel, subcontracting, other costs and overheads.

✚ Columns 3, 4 and 5 precisely show the expenditures engaged by the caENTI Contractors during each of the three years the project lasted, broken down into the eight afore-mentioned categories.

✚ The following columns answer to the requirements of the Guidance Notes for FP6 Reporting “Cost Budget Follow-up Table” provided by the European Commission. These columns report on the part of the total caENTI budget spent by the Consortium during the project course.

As required by the Guidance notes, for Contractors using AC model, the figures in table 4 include the efforts made by their permanent staff.

Table 5 – Eligible costs per type of expenditures

Table 5 presents a breakdown of the eligible costs made by the caENTI Contractors during the project third reporting period by type of expenditures.

The Forms C do not identify the nature of the expenditures. Besides, the data can only be obtained by the end of the concerned reporting period. Indeed, the figures of table 5, obtained from the Contractors financial staff, indicate the breakdown of the caENTI Contractors expenditures by category.

In summary, the total eligible expenses made by the Contractors represent **534.412,15 €**. During this reporting period, the main cost was the manpower one, it amounted 336.470,08 €. The importance of this expenditure underlines the involvement of the fifteen caENTI Contractors in the project.

Table
COST ESTIMATION DECLARED BY THE caENTI CONTRACTORS FINANCIAL STAFF

	Category of expenditure	Estimated Costs in P2
1	Manpower	336.470,08 €
2	Overheads	88.952,03 €
3	Travel	82.940,50 €
4	Other	9.214,42 €
5	Management	8.700 €

6	Consumables	7.435,13 €
7	Subcontracting	700 €
8	Equipment	0 €
	Total	534.412,15 €

Although the estimated costs obtained from the Contractors' financial staff have a strong correlation with the final figures indicated in Forms C, they cannot, in any case, be considered as real costs. This system only aims at enabling the caENTI Manager to monitor the expenses eligibility (notably with respect to the European Commission rules and the Consortium internal rules) and the progress of the scientific and management activities. Contrary to the Forms C -which are established on an annual base-, the raw data obtained from the Contractors financial staff gives indications to the caENTI Manager and Scientific Coordinator on monthly and quarterly bases concerning each Participant contribution to the network.

2.1.4. Overview of planned and achieved efforts – Table 6

It gives a comparison, activity per activity, of the person-months that each Participant was expected to devote to the caENTI project during its third reporting period and of the person-months indeed employed for the work.

Table 6

For both planned and achieved figures, an efforts breakdown for each activity kind and for each Contractor is given, according to the two activities categories determined by the European Commission: Coordination activities and Management activities.

As shown in this table, the total time spent on the project during the third reporting period reaches 154.51 person-months, what corresponds to 217,47% of the planned efforts for this third reporting period.

2.1.5. Person-Month status table – Tables 7 and 7bis

This table presents the distribution of the caENTI activity per Work Package and per Participant.

Table 7

According to the requirement of the “Reporting Guidance notes for FP6”, a “Person-month Status Table” is provided. It gives the comparison between planned person-month and actual person-month, Participant per Participant, Work Package per Work Package, instead of activity per activity as found in table 6.

As shown in table 7, the achieved person-months during the caENTI third reporting period stand at **154.51** person-months, without taking into account the involvement of the personal staff of the three caENTI Contractors that chose the AC cost model. It is interesting to notice that the third reporting period result corresponds to more than 55% of the total person-months planned for the whole caENTI project, which was **276,50** person-months. The sum of the efforts made during the caENTI three reporting periods reaches 237% of the planned total person-months. It means that the consortium was extremely involved and efficient during the whole duration of the caENTI project. We should particularly underline the involvement of all the permanent staff of the caENTI Contractors all the project long.

Table 7 bis

This table indicates the distribution of the activity among Contractors using AC cost model. It allows distinguishing the contribution of permanent staff and the additional resources, that is to say the people who were recruited to exclusively work on the project.

The table 7 bis shows that the involvement of the AC Contractors permanent staffs was very important during the caENTI third reporting period, as it amounts to **23.65** person-months.

2.1.6. Comments

The data in the tables here-above indicate that during the caENTI third reporting period the Consortium has achieved a notable performance, in terms of involvement of the Contractors staffs and of coordinated research activities. From this point of view, one can consider that the Consortium has fulfilled its administrative and financial obligations for the concerned period.

2.2 Forms C Financial statement per activity for the contractual reporting period

2.2.1. Concerning the Forms C

The forms C of the caENTI contractors for the third reporting period are enclosed to this deliverable, under the form of its appendix 2.

Out of fifteen Contractors, all of them have submitted their Form C.

2.2.2. Concerning the Audit Certificates

The Audit Certificates of the caENTI Contractors for the third reporting period are enclosed to this deliverable, under the form of its appendix 3.

According to article 7 f) of the caENTI consortium agreement, a Project Secretariat is implemented, so as to ensure an efficient project management for the Consortium. This structure is particularly in charge of obtaining the audit certificates from each Participant. The third reporting period audit certificates of all the caENTI Contractors are enclosed in the Annual reports to the Commission, together with the Forms C. They concern the following Contractors:

- 01 - UFC
- 02 - UHU
- 03 – ULG
- 04 – PTE
- 05 – UAB
- 06 – UNISA
- 07 – ZRCSAZU
- 08 - THU
- 09 – ACCEM
- 10 – OPTIMA
- 11 - INTEGRA
- 12 – ADAPEI
- 13 – COCAGNE
- 14 - VALDOCCO
- 15 - BARANYA

2.3 Summary financial report

2.3.1. Total eligible amount declared by the Contractors

During the caENTI third reporting period, the project total requested costs -which do not include the manpower costs for the 3 AC Contractors- have reached **534.223,01 €**.

Table
Financial Statements in Forms C
(In Euro)

Type of cost	RP3
Direct eligible costs	445.460,13 €
Indirect eligible costs	88.952,03 €
Receipts	- €
Total eligible costs	534.412,16 €

2.3.2. Budgetary issues

During the caENTI third reporting period, the consortium overcame the project planned budget. Nevertheless, once more, there are sharp contrasts between the declared costs of the Contractors. Thus, the UFC had very high costs and spent 422,88% of its planned budget for the period, whereas some Contractors only spent 25% of their planned budget. Thanks to the adjustments to the caENTI planned budget distribution within the Consortium we implemented during the third reporting period we managed to balance the budgets of the Contractors most involved in the project activities.

Table
Budget following up

Period	Budget	Eligible costs submitted	Difference
P1	369.390 €	364.156,67 €	5.233,33 €
P2	299.080 €	388.809,94 €	- 89.729,93 €
P3	230.925 €	534.412,16 €	- 303.487,16 €

CONCLUSION

During the third financial period, the caENTI consortium has performed more coordinated research and management activities than it was planned, including if we do not take into account the notable involvement of the permanent staff of the organizations that chose a AC cost model. During this period, the amount of eligible costs overcame the planned budget, but it was mainly due to the fact some Contractors among the most involved in the project took into account the financial value of the time spent on the project by their staff that is not paid on the project budget, in order to underline the powerful financial leverage of the European Commission funding to the caENTI project.

This analysis leads to the conclusion that the Contractors have made great efforts during the caENTI project third reporting period, as they did during the previous two ones. As a conclusion, it seems that the caENTI Consortium has successfully led its scientific but also its management activities during the whole duration of the project and that it has respected all its financial and legal obligations towards the European Commission.

Table
BUDGET BREAKDOWN FOR caENTI CONSORTIUM

Periods		Estimated Grant to the Budget	
N°	Month m – Month m'	Total	In which first six months
Period 1	M1 – M12	368.945	0
Period 2	M13 – M24	299.735	149.867,5
Period 3	M25 – M36	230.711	115.355,5
Total Requested Grant to the Budget		899.391	265.223



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CAENTI

Coordination Action of the European Network of Territorial Intelligence

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Appendix n°1: Financial summarization tables

February 2009, 28th

Table 1 - OVERALL EFFORTS OF THE PARTNERS

Contract N°029127

Period 3: March 08 - February 09

1 - Partners	2 - Cost models	3- Total effort (person month)	4 - Third period budget	5 - Requested eligible costs (Forms C box 5)
01-UFC	FCF	71,93	69 730 €	294 876,88 €
02-UHU	AC	33,00	35 419 €	85 634,35 €
03-ULG	AC	10,60	22 140 €	22 528,56 €
04-PTE	FCF	7,00	15 277 €	16 615,99 €
05-UAB	FCF	4,50	13 191 €	14 148,76 €
06-UNISA	AC	23,25	20 198 €	40 303,44 €
07-ZRCSAZU	FCF	9,10	14 577 €	19 721,68 €
08-THU	FCF	2,50	6 480 €	10 281,00 €
09-ACCEM	FCF	10,00	14 505 €	5 784,59 €
10-OPTIMA	FCF	0,93	4 680 €	3 960,67 €
11-INTEGRA+	FCF	0,48	1 080 €	1 426,94 €
12-ADAPEI	FCF	0,67	1 131 €	1 340,00 €
13-COCAGNE	FCF	0,30	1 131 €	1 489,94 €
14-VALDOCCO	FCF	2,60	6 915 €	12 299,18 €
15-BARANYA	FCF	1,30	4 471 €	4 000,17 €
Total		178,16	230 925 €	534 412,15 €

n.c.: not concerned

Table 2 - COMMENTS ON WORK PERFORMED

Contract N°029127		Acronym: CAENTI		Period: 3
1 - Partners	2 - Tasks / WP	3 - Total efforts in person months	4 - Comments	
1-UFC FCF	WP1	17,25	Management of the caENTI network and IDM	
	WP2	5,5	Organization of the conference of territorial intelligence of Besançon (Octobre 2008)	
	WP3	15	Development of the territorial intelligence portal, online cover of the conference and Catalyse community	
	WP4	4	Participation to the synthesis (fundamental methods and generic tools)	
	WP5	2	Coordination of the catalogue of technical tools for territorial intelligence development and participation to the video	
	WP6	28,18	Participation to the portal of European webmapping of territorial indicators, coordination of the specifications for the territorial information community system (TICS), participation to the European Observatory of School	
		71,93		
2-UHU AC	WP1	0		
	WP2	0		
	WP3	0,05	Feeding of the territorial intelligence portal	
	WP4	0,7	Participation to the synthesis (link with governance)	
	WP5	16,8	Coordination of the WP5, and specifically of the video	
	WP6	15,45	Participation to the TICS (analysis protocols) and to the WP6u (uses of the development partnerships)	
		33,00		
3-ULG AC	WP1	0		
	WP2	0,3	Support to the conference of Besançon organization	
	WP3	0		
	WP4	1,9	Participation to the synthesis (information)	
	WP5	0,4	Participation to the catalogue on participation research-action methodologies	
	WP6	8	Coordination of the portal of European webmapping of territorial indicators	
		10,60		
4-PTE FCF	WP1	0		
	WP2	0		
	WP3	0,5	Feeding of the territorial intelligence portal	

	WP4	4,5	Coordination of the synthesis and participation to the competitiveness indicators
	WP5	0,5	Participation to the catalogue of technical tools for territorial intelligence development and participation to the video
	WP6	1,5	Participation to the specifications for the TICS
		7,00	
5-UAB FCF	WP1	0	
	WP2	2	Publication of the acts of the conference of Huelva, preparation of the publication of the acts of the conference of Besançon and video cover of the conference of Besançon
	WP3	0	
	WP4	0	
	WP5	0,75	Participation to the catalogue on participative research-action methodologies
	WP6	1,75	Participation to the specifications for the TICS
		4,5	
6-UNISA AC	WP1	0	
	WP2	0	
	WP3	0,25	Feeding of the territorial intelligence portal
	WP4	12	Coordination of the report on European research teams working on territory, Participation to the synthesis (territory)
	WP5	2	Coordination of the catalogue on participative research-action methodologies
	WP6	9	Coordination of the European observatory of school
		23,25	
7-ZRCSAZU FCF	WP1	0	
	WP2	0	
	WP3	1,1	Feeding of the territorial intelligence portal
	WP4	0	
	WP5	0	
	WP6	8	Participation to and execution of the portal of European webmapping of territorial indicators
		9,1	
8-THU FCF	WP1	0	
	WP2	0	
	WP3	0	
	WP4	1	Participation to the synthesis (scientific and technical parks)

	WP5	0,5	Participation to the catalogue on participative research-action methodologies
	WP6	1	Participation to the TICS
		2,50	
9-ACCEM FCF	WP1	0	
	WP2	0	
	WP3	0,75	Feeding of the territorial intelligence portal
	WP4	0	
	WP5	0,5	Participation to the catalogue on participative research-action methodologies
	WP6	8,75	Participation to the TICS (protocols and uses in development partnerships)
		10,00	
10-OPTIMA FCF	WP1	0	
	WP2	0	
	WP3	0	
	WP4	0	
	WP5	0	
	WP6	0,93	Participation to the TICS (uses in development partnerships)
		0,93	
11-INTEGRA+ FCF	WP1	0	
	WP2	0	
	WP3	0,01	Feeding of the territorial intelligence portal
	WP4	0	
	WP5	0	
	WP6	0,47	Participation to the TICS (uses in development partnerships)
		0,48	
12-ADAPEI FCF	WP1	0	
	WP2	0,19	Participation to the organization of the conference of Besançon
	WP3	0,04	Feeding of the territorial intelligence portal
	WP4	0	
	WP5	0	
	WP6	0,44	Participation to the TICS (uses in development partnerships)
		0,67	
13-COCAGNE FCF	WP1	0	
	WP2	0,05	Participation to the organization of the conference of Besançon
	WP3	0	

	WP4	0	
	WP5	0	
	WP6	0,25	Participation to the TICS (uses in development partnerships)
		0,3	
VALDOCCO FCF	WP1	0	
	WP2	0	
	WP3	0	
	WP4	0	
	WP5	1,2	Participation to the catalogue on participative research-action methodologies
	WP6	1,4	Participation to the TICS (uses in development partnerships)
		2,6	
15-BARANYA FCF	WP1	0	
	WP2	0	
	WP3	0,2	Feeding of the territorial intelligence portal
	WP4	0	
	WP5	0,5	Participation to the catalogue of technical tools for territorial intelligence development
	WP6	0,6	Participation to the TICS (uses in development partnerships)
		1,30	
TOTAL		178,16	

Table 3 - TIME DEVOTED

Contract N°029127																
Acronym: CAENTI																
WPs	01-UFC	02-UHU	03-ULG	04-PTE	05-UAB	06-UNISA	07-ZRCSAZU	08-THU	09-ACCEM	10-OPTIMA	11-INTEGRA+	12-ADAPEI	13-COCAGNE	14-VALDOCCO	15-BARANYA	16-Total
WP-1	17,25	0,00	0,00	0,00	0,00	0,00	0,00	0,00	0,75	0,00	0,00	0,00	0,00	0,00	0,00	18,00
WP-2	5,50	0,00	0,30	0,00	2,00	0,00	0,00	0,00	0,00	0,00	0,00	0,19	0,05	0,00	0,00	8,04
WP-3	15,00	0,05	0,00	0,50	0,00	0,25	1,10	0,00	0,00	0,00	0,01	0,04	0,00	0,00	0,20	17,15
WP-4	4,00	0,70	1,90	4,50	0,00	12,00	0,00	1,00	0,00	0,00	0,00	0,00	0,00	0,00	0,00	24,10
WP-5	2,00	16,80	0,40	0,50	0,75	2,00	0,00	0,50	0,50	0,00	0,00	0,00	0,00	1,20	0,50	25,15
WP-6	28,18	15,45	8,00	1,50	1,75	9,00	8,00	1,00	8,75	0,93	0,47	0,44	0,25	1,40	0,60	85,72
Total	71,93	33	10,6	7	4,5	23,25	9,10	2,5	10	0,93	0,48	0,67	0,3	2,60	1,3	178,16

Table 4 - COST BUDGET FOLLOW-UP TABLE

Contract N°029127		Acronym: CAENTI					Period 3:		
1 - Partners	2 - Type of expenditures	3 - Spent amount first reporting period	4 - Spent amount second reporting period	5- Spent amount third reporting period	6 - Total budget	8 - Financial transfers during the caENTI project	8 - Remaining budget	9 - Percentage spent	
01-UFC	Manpower	86 937,60 €	92 279,81 €	224 448,22 €	218 614,00 €	30 208,17 €	-386 425,85 €	290,58%	
	Management	19 821,34 €	20 468,56 €	2 000,00 €					
	Equipment								
	Consumables	1 211,38 €		465,62 €					
	Travel	28 549,91 €	32 997,01 €	18 139,71 €					
	Subcontracting								
	Other costs		1 377,00 €	677,18 €					
	Overhead	27 304,05 €	29 424,48 €	49 146,15 €					
Total Costs		163 824,28 €	176 546,86 €	294 876,88 €					
02-UHU	Manpower		840,00 €	50 048,24 €	134 928,00 €	-6 000,00 €	0,01 €	100,00%	
	Management								
	Equipment								
	Consumables		3 507,77 €	1 469,09 €					
	Travel	14 364,57 €	11 280,87 €	11 973,46 €					
	Subcontracting								
	Other costs		6 084,83 €	7 871,17 €					
	Overhead	2 872,91 €	4 342,69 €	14 272,39 €					
Total Costs		17 237,48 €	26 056,16 €	85 634,35 €					
03-ULG	Manpower	26 123,19 €	18 782,14 €	11 473,39 €	84 600,00 €	-3 500,00 €	-8 298,42 €	109,81%	
	Management								
	Equipment								
	Consumables		126,80 €						
	Travel	4 562,11 €	5 880,64 €	6 717,08 €					
	Subcontracting		300,00 €	700,00 €					
	Other costs								
	Overhead	6 137,06 €	4 957,92 €	3 638,09 €					
Total Costs		36 822,36 €	30 047,50 €	22 528,56 €					
04-PTE	Manpower				78 246,00 €	0,00 €	263,41 €	99,66%	
	Management		600,00 €						
	Equipment								

	Consumables							
	Travel	29 208,90 €	21 329,93 €	13 846,66 €				
	Subcontracting							
	Other costs							
	Overhead	5 841,78 €	4 385,99 €	2 769,33 €				
	Total Costs	35 050,68 €	26 315,92 €	16 615,99 €				
05-UAB	Manpower				52 565,00 €	-8 865,89 €	0,00 €	100,00%
	Management			700,00 €				
	Equipment							
	Consumables			4 826,09 €				
	Travel	13 919,51 €	10 705,78 €	6 264,54 €				
	Subcontracting							
	Other costs							
	Overhead	2 783,90 €	2 141,16 €	2 358,13 €				
	Total Costs	16 703,41 €	12 846,94 €	14 148,76 €				
06-UNISA	Manpower			21 631,87 €	73 283,00 €	-2 600,00 €	-24,01 €	100,03%
	Management		1 040,00 €	2 080,00 €				
	Equipment							
	Consumables							
	Travel	10 551,77 €	13 744,53 €	9 537,33 €				
	Subcontracting							
	Other costs			337,00 €				
	Overhead	2 110,35 €	2 956,91 €	6 717,24 €				
	Total Costs	12 662,13 €	17 741,44 €	40 303,44 €				
07-ZRCSAZU	Manpower		68,63 €	15 548,49 €	28 879,00 €	0,00 €	0,00 €	100,00%
	Management		240,00 €	400,00 €				
	Equipment							
	Consumables	1 855,85 €	148,90 €	486,24 €				
	Travel	1 963,56 €	3 354,17 €					
	Subcontracting							
	Other costs							
	Overhead	763,88 €	762,33 €	3 286,95 €				
	Total Costs	4 583,29 €	4 574,03 €	19 721,68 €				
08-THU	Manpower	1 101,58 €			27 000,00 €	-3 271,11 €	19,00 €	99,93%
	Management							
	Equipment							
	Consumables							

	Travel	5 903,76 €	4 185,40 €	8 567,50 €				
	Subcontracting							
	Other costs							
	Overhead	1 401,07 €	837,08 €	1 713,50 €				
	Total Costs	8 406,41 €	5 022,48 €	10 281,00 €				
09-ACCEM	Manpower	11 064,42 €	5 098,33 €	275,81 €	53 971,00 €	-863,60 €	0,00 €	100,00%
	Management		1 160,00 €	2 320,00 €				
	Equipment							
	Consumables		1 223,80 €					
	Travel	10 495,75 €	10 393,08 €	1 941,11 €				
	Subcontracting							
	Other costs		0,30 €	283,57 €				
	Overhead	4 312,03 €	3 575,10 €	964,10 €				
	Total Costs	25 872,20 €	21 450,61 €	5 784,59 €				
10-OPTIMA	Manpower	8 943,75 €	7 668,75 €	2 775,00 €	37 800,00 €	-1 640,35 €	0,00 €	100,00%
	Management							
	Equipment							
	Consumables							
	Travel	3 422,18 €	6 755,50 €	525,56 €				
	Subcontracting							
	Other costs		42,30 €					
	Overhead	2 473,19 €	2 893,31 €	660,11 €				
	Total Costs	14 839,12 €	17 359,86 €	3 960,67 €				
11-INTEGRA+	Manpower	6 600,00 €	8 100,00 €		27 000,00 €	0,00 €	-376,72 €	101,40%
	Management		500,00 €					
	Equipment							
	Consumables		55,04 €	84,59 €				
	Travel	1 887,35 €	4 482,43 €	1 104,53 €				
	Subcontracting							
	Other costs							
	Overhead	1 697,47 €	2 627,49 €	237,82 €				
	Total Costs	10 184,82 €	15 764,96 €	1 426,94 €				
12-ADAPEI	Manpower		15 521,47 €	967,67 €	24 500,00 €	0,00 €	0,01 €	100,00%
	Management							
	Equipment							
	Consumables			103,50 €				
	Travel	1 207,24 €	2 571,28 €					

	Subcontracting							
	Other costs			45,50 €				
	Overhead	241,45 €	3 618,55 €	223,33 €				
	Total Costs	1 448,69 €	21 711,30 €	1 340,00 €				
13-COCAGNE	Manpower		1 949,55 €	1 241,62 €	20 731,00 €	-9 467,22 €	53,52 €	98,52%
	Management							
	Equipment							
	Consumables							
	Travel	5 532,79 €	617,91 €					
	Subcontracting							
	Other costs							
	Overhead	1 106,56 €	513,49 €	248,32 €				
	Total Costs	6 639,35 €	3 080,97 €	1 489,94 €				
14-VALDOCCO	Manpower		3 379,76 €	8 059,77 €	23 612,00 €	0,00 €	-46,24 €	100,20%
	Management		600,00 €	1 200,00 €				
	Equipment							
	Consumables							
	Travel	4 405,88 €	460,24 €	989,55 €				
	Subcontracting							
	Other costs		620,00 €					
	Overhead	881,18 €	1 012,00 €	2 049,86 €				
	Total Costs	5 287,06 €	6 072,00 €	12 299,18 €				
15-BARANYA	Manpower				13 662,00 €	0,00 €	847,52 €	93,80%
	Management							
	Equipment							
	Consumables							
	Travel	3 829,50 €	3 515,76 €	3 333,47 €				
	Subcontracting							
	Other costs							
	Overhead	765,90 €	703,15 €	666,70 €				
	Total Costs	4 595,40 €	4 218,91 €	4 000,17 €				
Total	Manpower	140 770,54 €	153 688,44 €	336 470,08 €				
	Management	19 821,34 €	24 608,56 €	8 700,00 €				
	Equipment	0,00 €	0,00 €	0,00 €				
	Consumables	3 067,23 €	5 062,31 €	7 435,13 €				
	Travel	139 804,78 €	132 274,53 €	82 940,50 €				
	Subcontracting	0,00 €	300,00 €	700,00 €				

	Other costs	0,00 €	8 124,43 €	9 214,42 €				
	Overheads	60 692,78 €	64 751,65 €	88 952,03 €				
TOTAL		364 156,67 €	388 809,92 €	534 412,16 €	899 391,00 €			

Table 5 - ELIGIBLE COSTS PER TYPE OF EXPENDITURES

Contract N°029127										
Acronym: CAENTI										
Period: 3										
1 - Partners	2 - Cost models	3 - Type of expenditures								Total
		Consumable	Management	Equipment	Other	Travel	Subcontracting	Manpower	Overheads	
01-UFC	FCF	465,62 €	2 000,00 €		677,18 €	18 139,71 €		224 448,22 €	49 146,15 €	294 876,88 €
02-UHU	AC	1 469,09 €			7 871,17 €	11 973,46 €		50 048,24 €	14 272,39 €	85 634,35 €
03-ULG	AC					6 717,08 €	700,00 €	11 473,39 €	3 638,09 €	22 528,56 €
04-PTE	FCF					13 846,66 €			2 769,33 €	16 615,99 €
05-UAB	FCF	4 826,09 €	700,00 €			6 264,54 €			2 358,13 €	14 148,76 €
06-UNISA	AC		2 080,00 €		337,00 €	9 537,33 €		21 631,87 €	6 717,24 €	40 303,44 €
07-ZRCSAZU	FCF	486,24 €	400,00 €					15 548,49 €	3 286,95 €	19 721,68 €
08-THU	FCF					8 567,50 €			1 713,50 €	10 281,00 €
09-ACCEM	FCF		2 320,00 €		283,57 €	1 941,11 €		275,81 €	964,10 €	5 784,59 €
10-OPTIMA	FCF					525,56 €		2 775,00 €	660,11 €	3 960,67 €
11-INTEGRA+	FCF	84,59 €				1 104,53 €			237,82 €	1 426,94 €
12-ADAPEI	FCF	103,50 €			45,50 €			967,67 €	223,33 €	1 340,00 €
13-COCAGNE	FCF							1 241,62 €	248,32 €	1 489,94 €
14-VALDOCCO	FCF		1 200,00 €			989,55 €		8 059,77 €	2 049,86 €	12 299,18 €
15-BARANYA	FCF					3 333,47 €			666,70 €	4 000,17 €
TOTAL		7 435,13 €	8 700,00 €	- €	9 214,42 €	82 940,50 €	700,00 €	336 470,08 €	88 952,02 €	534 412,15 €

n.c.: non concerned

Table 6 - OVERVIEW OF THE TIME SPENT: PLANNED AND ACHIEVED FROM M13 TO M24 (PERSON-MONTHS)							
Contract N°029127	Acronym: CAENTI				Period: 3		
	Coordination Activities		Management activities		TOTAL		
	PLANNED	ACHIEVED	PLANNED	ACHIEVED	PLANNED	ACHIEVED	
01-UFC	13	54,68	5,5	17,25	18,5	71,93	389%
02-UHU	9,5	22	1	0	10,5	22	210%
03-ULG	6,15	2,95	0	0	6,15	2,95	48%
04-PTE	6,15	7	0	0	6,15	7	114%
05-UAB	6,65	4,5	0	0	6,65	4,5	68%
06-UNISA	5,65	18,25	0	0	5,65	18,25	323%
07-ZRCSAZU	5,3	9,1	0	0	5,3	9,1	172%
08-THU	1,8	2,5	0	0	1,8	2,5	139%
09-ACCEM	4,3	9,25	0	0,75	4,3	10	233%
10-OPTIMA	1,3	0,93	0	0	1,3	0,93	72%
11-INTEGRA+	0,3	0,48	0	0	0,3	0,48	160%
12-ADAPEI	0,3	0,67	0	0	0,3	0,67	223%
13-COCAGNE	0,3	0,3	0	0	0,3	0,3	100%
14-VALDOCCO	2,05	2,6	0	0	2,05	2,6	127%
15-BARANYA	1,8	1,3	0	0	1,8	1,3	72%
Total	64,55	136,51	6,50	18,00	71,05	154,51	217%

Table 7 - PERSON-MONTH STATUS TABLE																	
Contract N°029127		Acronym: CAENTI															
		01-JFC	02-UHU	03-JLG	04-PTE	05-UAB	06-UNISA	07-ZRCSAZU	08-THU	09-ACCEM	10-OPTIMA	11-INTEGRA+	12-ADAPEI	13-COCAGNE	14-VALDOCCO	15-BARANYA	Total
WP-1	Planned:	15	2	0	0	0	0,00	0	0	0	0	0	0,00	0	0	0	17
	Achieved:	17,25	0	0	0	0	0,00	0	0	0,75	0	0	0,00	0	0	0	18
WP-2	Planned:	4	4	0,5	0,5	8	0,50	0,5	0,5	0,5	0,5	0,5	0,50	0,5	0,5	0,5	22
	Achieved:	5,5	0	0	0	2	0,00	0	0	0	0	0	0,19	0,05	0	0	7,74
WP-3	Planned:	8	2	2	5	0,5	2,00	0,5	0,5	0,5	0,5	0,5	0,50	0,5	0,5	0,5	24
	Achieved:	15	0	0	0,5	0	0,00	1,1	0	0	0	0,01	0,04	0	0	0,2	16,85
WP-4	Planned:	7,5	6	10	17	3,5	9,00	4	2	1	1,5	0,5	0,00	0,5	0,5	0	63
	Achieved:	4	0	1,15	4,5	0	10,00	0	1	0	0	0	0,00	0	0	0	20,65
WP-5	Planned:	5	17	4	5	6	4,00	0,5	0,5	2	0,5	0,5	0,50	0,5	2	0,5	48,5
	Achieved:	2	11	0	0,5	0,75	0,00	0	0,5	0,5	0	0	0,00	0	1,2	0,5	16,95
WP-6	Planned:	18,5	9	7	4	8,5	5,00	5	4	12	7,5	5,5	5,00	3,5	3,5	4	102
	Achieved:	28,18	11	1,8	1,5	1,75	8,25	8	1	8,75	0,93	0,47	0,44	0,25	1,4	0,6	74,32
TOTAL RP3	Achieved:	71,93	22	2,95	7	4,5	18,25	9,1	2,5	10	0,93	0,48	0,67	0,3	2,6	1,3	154,51
TOTAL RP1, RP2 and RP3	Achieved:	174,23	22	13,7	25,4	26,35	18,25	16,95	9,4	23,35	7,57	7,21	7,47	2,4	8,45	3,75	366,93
	Planned:	58	40	23,5	31,5	26,5	20,5	10,5	7,5	16	10,5	7,5	6,5	5,5	7	5,5	276,5

NB: The planned activities to which we compare the achieved activities are related to the three-year duration of the CAENTI project

Table 7 bis - AC : OWN STAFF (Person months)				
Contract N°029127				
Acronym: CAENTI	Period 3			
	AC TOTALS	2-UHU	3-UJG	6-UNISA
WP-1	0,00	0,00	0,00	0,00
WP-2	0,30	0,00	0,30	0,00
WP-3	0,30	0,05	0,00	0,25
WP-4	3,45	0,70	0,75	2,00
WP-5	8,20	5,80	0,40	2,00
WP-6	11,40	4,45	6,20	0,75
Total AC partners - Person months	23,65	11,00	7,65	5,00

Table 8 - FORM C AND AUDIT CERTIFICATE SENT TO THE EC

Contract N°029127		Acronym: CAENTI	
1 - Contractors	2 - Cost models	3 - Requested eligible Costs (forms C box 5)	4 - Status
01-UFC	FCF	294 876,88 €	Both documents enclosed
02-UHU	AC	85 634,35 €	Both documents enclosed
03-ULG	AC	22 528,56 €	Both documents enclosed
04-PTE	FCF	16 615,99 €	Both documents enclosed
05-UAB	FCF	14 148,76 €	Both documents enclosed
06-UNISA	AC	40 303,44 €	Both documents enclosed
07-ZRCSAZU	FCF	19 721,68 €	Both documents enclosed
08-THU	FCF	10 281,00 €	Both documents enclosed
09-ACCEM	FCF	5 784,59 €	Both documents enclosed
10-OPTIMA	FCF	3 960,67 €	Both documents enclosed
11-INTEGRA+	FCF	1 426,94 €	Both documents enclosed
12-ADAPEI	FCF	1 340,00 €	Both documents enclosed
13-COCAGNE	FCF	1 489,94 €	Both documents enclosed
14-VALDOCCO	FCF	12 299,18 €	Both documents enclosed
15-BARANYA	FCF	4 000,17 €	Both documents enclosed
Total		534 412,15 €	

Contract N°029127					Acronym: CAENTI		Period: 3	
1 - Partners	2 - Cost models	3 - Direct costs	4 - Indirect costs	6 - Total eligible costs				
01-UFC	FCF	245 730,73 €	49 146,15 €	294 876,88 €				
02-UHU	AC	71 361,96 €	14 272,39 €	85 634,35 €				
03-ULG	AC	18 890,47 €	3 638,09 €	22 528,56 €				
04-PTE	FCF	13 846,66 €	2 769,33 €	16 615,99 €				
05-UAB	FCF	11 790,63 €	2 358,13 €	14 148,76 €				
06-UNISA	AC	33 586,20 €	6 717,24 €	40 303,44 €				
07-ZRCSAZU	FCF	16 434,73 €	3 286,95 €	19 721,68 €				
08-THU	FCF	8 567,50 €	1 713,50 €	10 281,00 €				
09-ACCEM	FCF	4 820,49 €	964,10 €	5 784,59 €				
10-OPTIMA	FCF	3 300,56 €	660,11 €	3 960,67 €				
11-INTEGRA+	FCF	1 189,12 €	237,82 €	1 426,94 €				
12-ADAPEI	FCF	1 116,67 €	223,33 €	1 340,00 €				
13-COCAGNE	FCF	1 241,62 €	248,32 €	1 489,94 €				
14-VALDOCCO	FCF	10 249,32 €	2 049,86 €	12 299,18 €				
15-BARANYA	FCF	3 333,47 €	666,70 €	4 000,17 €				
Total		445 460,13 €	88 952,03 €	534 412,16 €				

n.c.: not concerned

(8): One the following persons : authorised contact person or first or second administrative official authorised to sign the contract, as mentioned in your Contract Preparation Form (Form A2b)



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payment	Total Amount
Amount (H)	(I) (3)
	0,00

payment	Total Amount
Amount(s) (H) (5)	(I) (6)
	0,00
	0,00
	0,00
	0,00
	0,00
0,00	0,00
	0,00
	0,00
	0,00
	0,00
	0,00
0,00	0,00
	0,00
	0,00
	0,00
	0,00
	0,00
0,00	0,00
	0,00
	0,00
	0,00
	0,00
	0,00
0,00	0,00
0,00	0,00

ording to the consortium

payment	Total Amount
0,00	0,00

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rganisation of the coordinator (8)

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red amount.

